

# CHAPTER 2002-43

## House Bill No. 727

An act relating to disaster preparedness; amending s. 252.365, F.S.; revising the process for coordination and approval of disaster-preparedness plans; directing each agency coordination officer to complete a revised plan by a specified date; requiring the Division of Emergency Management of the Department of Community Affairs to develop guidelines for the plans; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Subsection (3) of section 252.365, Florida Statutes, is amended to read:

252.365 Designation of emergency coordination officers.—

(3) These individuals shall be responsible for ensuring that each state agency and facility, such as a prison, office building, or university, has a disaster preparedness plan that is ~~coordinated with~~ approved by the applicable local ~~emergency-management~~ emergency management agency and approved by ~~or~~ the division.

(a) The disaster-preparedness plan must outline a comprehensive and effective program to ensure continuity of essential state functions under all circumstances. The plan must identify a baseline of preparedness for a full range of potential emergencies to establish a viable capability to perform essential functions during any emergency or other situation that disrupts normal operations.

(b) The plan must include, at a minimum, the following elements: identification of essential functions, programs, and personnel; procedures to implement the plan and personnel notification and accountability; delegations of authority and lines of succession; identification of alternative facilities and related infrastructure, including those for communications; identification and protection of vital records and databases; and schedules and procedures for periodic tests, training, and exercises.

(c) The division shall develop and distribute guidelines for developing and implementing the plan. Each agency is encouraged to initiate and complete development of its plan immediately, but no later than July 1, 2003.

Section 2. This act shall take effect upon becoming a law.

Approved by the Governor April 16, 2002.

Filed in Office Secretary of State April 16, 2002.